

Link INTO CSU Mentor Curriculum Week Three: Classroom Etiquette

Time Frame:
60 minutes

Checking in
10 minutes / 50 minutes remaining

Vocabulary box:

Etiquette
Participation
Manage time
Perspective
Prepared
Planner
Technology

Mentor begins by...

- Check in to see how everyone is doing with their classes, getting adjusted to life in Ft. Collins, housing, etc..

Weekly Challenge Update
10 minutes / 40 minutes remaining

Have a discussion with your mentees about their challenge to find things that reminded them of home. (If you have new students or a student who did not complete the challenge, have them listen to the others experience.)

Mentor asks:

- How was it trying to find things that reminded you of home?
- Did you find something that reminded you of your home, and would you go back again?
- Did this experience make you happy or just make you miss home even more? (If it made them miss home, tell them it is ok, they are still adjusting to life here-if it gets worse, have them talk to Sagarika)

Classroom Etiquette (behavior)
20 minutes / 20 minutes remaining

Mentor asks...

- What is the (high school/college) classroom experience like in your country?
- What did you have to do to be successful?
- What are some things in your country that you should not do in class?
- What differences have you noticed between your country and the U.S. in terms of classroom behavior?

Mentor explains: U.S. classroom etiquette

- Be prepared for class
- Try to show up to your class 5-10 minutes early
- Being late interrupts classroom learning and makes your grades lower
- Make sure that you have all your classroom supplies before you leave your home
- Always bring notebook/paper
- Always bring Writing utensils
- Make sure you go to class even if you have not completed your homework, or don't feel you are prepared. It is very important to always go to class.
- Organization is the key to success

Mentor asks students:

- What are some ways that help you manage time and information, and to do well in class? How do you remember to do certain things?
 - Using a CSU planner/agenda
 - Using folders/binders to organize
 - Create a time grid/schedule
 - Paper calendars
 - Technology
 - Phone/email calendars
 - E-sticky notes

Classroom Participation

Mentor tells students:

- It is important to participate in class
- Raise your hand and wait for the teacher to call on you before you share your opinions and personal experiences, giving specific examples
- This helps other students see different perspectives, ideas, & helps you learn more
- Ask the teacher questions if you do not understand OR if you want them to be more clear/repeat something
- Don't be afraid that you might sound/look stupid
- If you don't ask, you will never know!
- Other students most likely want to ask the same questions
- It is important to listen in class
- Do not talk/make noise when others are talking
 - This is not polite and is very distracting
- Try to look at the person who is talking, to show that you respect them and that you are paying attention to what they are saying
 - Turn your body towards them

Understanding Others Perspective/ Opinions

- How can we discuss instead of argue?
 - There is no ONE correct answer
 - Every topic is unique and different
 - Ask others why they have a certain opinion and ask them to give details and examples so you can understand better
 - If you disagree/do not understand, tell others why, and share your personal experience
 - Do not yell/raise your voice/tell someone that they are wrong/stupid
 - Thank other people for sharing their ideas
 - Tell others you would like to continue the discussion outside of class
 - Invite them to coffee/lunch at Alder Café!

Asking for Help

- If you need more help after class is over, ask the teacher to set up an appointment/meeting in their office or go to their office hours. These are very helpful and your teacher will appreciate the effort you are making.
 - You can do this face-to-face or by email

- Use your CSU email address: rams.colostate.edu
- Write the date of the appointment down so you don't forget!
- Show up early/on time to the meeting
- Teachers do not like when you are late
- Ask the teacher for tutoring/workshops that will help you succeed

Q&A, Conversation, Reminders

20 minutes / 0 minutes remaining

Reminders:

Remind your students that at the end of every meeting there will be time to ask questions or share a situation you may be wondering about and get feedback. Is this U.S. culture? What is happening? Are other INTO CSU students experiencing the same thing?

Open the floor up for questions and concerns. Facilitate a conversation about what comes up. Consider asking some of the questions below:

- Has anyone else experienced something like this, if so why?
- What do you think is happening in the situation?
- Has anyone already discovered the answer to this question? If you have, what did you do?

NOTE: Try to keep the focus on situations outside of issues with classes such as needing to change course times or meet with a teacher. Redirect students to the INTO CSU Welcome Desk to deal with those types of issues. Try to provide direction for other things, but if you are not confident about resources or answers, share that you will find out for next time and then contact Angela to make sure you have the proper information.

Close the session by reminding the group you will meet next week, when and where, and that they should complete their weekly challenge in order to be prepared. Thank everyone for participating.